



EDUCATIONAL PROGRAMS AND
HISTORIC BLACK COLLEGE TOUR
WWW.NWBPCOLLEGETOUR.COM

P.O. BOX 78662
12200-59TH AVE S.
SEATTLE, WA 98178
206.772.4590
206.772.0043 – FAX

Registration Packet information

Welcome to the tour of a lifetime.

We at Northwest Black Pioneers Educational Programs and Historically Black Colleges and Universities tours strive to provide a program that will provide value and be of service to all high school age students regardless of race, religious background, gender, or grade point average.

This program is open to any and all students willing to make their selves available both in a physical and mental capacity with a desire to succeed and participate in the activities and events associated with the program and/or tour.

Participation and acceptance of the tour requires:

- ❖ All documents to be completed accurately signed appropriately and submitted to the program administration in accordance with program policy.
- ❖ All deposits and fees have been paid in accordance with program policy.
- ❖ Student has participated in meetings, activities and events in accordance with program policy.

Space is limited on the tour to 40 students on a first come basis. A non-refundable deposit of \$325.00 is required to guarantee and hold a space for each student. This deposit must be submitted prior to a student's participation in fundraising activities.

We will not accept an application unless the \$325.00 deposit accompanies it. Once we have attained our student capacity we will accept applications with the required deposit upon condition to be added to a waiting list.

Dates and information to remember:

- ❖ **Application and deposit deadline – November 10th or until tour capacity is met whichever comes first**
- ❖ **Meeting and event dates – see attached itinerary**
- ❖ **Final payment, partial refund and refund dates**
- ❖ **By signing the payment policies and practice as well as other pages within the registration package you are committing to the terms and conditions within the program registration packet as well as information and decisions discussed during group meeting whether you are in attendance of said meeting or not.**

Additional details will be provided at the student meetings, which are held in accordance with the attached itinerary or you may contact our office at the phone number listed below.

Sincerely,
N.W.B.P. Program Administration

PROGRAM ADMINISTRATORS

Evelyn Alexander, Ronald Alexander Sr., Robert Delgado, Dr. Robert Gary, Sr., Michael B. Fortson,
Tracey A. Delgado, Paul Mitchell, Keisha Credit, Jovon Bosley



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Payment Policies and Practices

In order for students to be guaranteed a space on the college tour a non-refundable of \$325.00 deposit is required and will be prioritized on a first come first served basis. If a partial deposit payment is received the student's space does not become guaranteed until full deposit payment is received. Full and Partial payment of deposit is non-refundable.

The organization requirement is that the entire trip balance of \$1,700.00 will be paid in full by the last scheduled group meeting, December 14, 2013. Meeting will resume in January 11, 2014

Tour fee and non-refundable deposit:

All deposits must be made in full upon registration or within 30 days. The deposit can be accepted in 2 payment of \$162.50 upon arrangements. The total cost of the tour is \$1,700.00. The final payment of balances of owing is due December 14, 2013.

Once a deposit is paid in full or in partial NO EXCEPTIONS whatsoever will be made to refund a deposit unless it is due to an organizational mishap including but not limited to required number of enough tour participants, proceeds collected and/or earned via fundraising tour will not fully cover associated tour expenses, cancellation of the tour as deemed necessary by the organization.

Fundraising proceeds:

In order for a tour participants and/or family representative to begin participating in fundraising activities 50% of the trip deposit must be paid and partial application must be received along with that payment.

If you choose to begin participation in fundraising without completing the requirements associated with the deposit the earnings from participation will be held in the general fund until deposit requirements have been completed. Upon completion of deposit requirements fundraising earnings will be applied to your account to reduce the remaining balance.

If a student generates an overage of proceeds from fundraising, the overage amount will remain in the general fund in support of group activities while on the trip.

If a student decides to cancel their reservation on the tour once they have participated in fundraising activities the proceeds will remain in the general fund in support of group activities while on the trip.

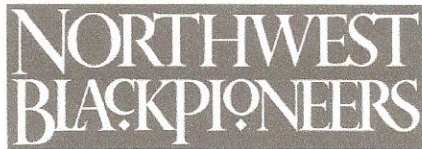
Balance payoff:

Upon complete payment of the deposit Parent/Guardian's must commit to making payments that fits within their budget but are not reliant upon generation of proceeds from fundraising activities. The balance owing must be paid in full by December 14, 2013.

Parent/Guardian Signature _____, Date _____

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Northwest Black Colleges and Universities Tour

TENTATIVE ITINERARY FOR APRIL 2014 TOUR

Join us Spring Break 2014 and an additional week as we embark on our 14th annual educational tour of the Historically Black Colleges and Universities (HBCU). Tour Dates are **April 7-19, 2014**

- Washington D.C/Baltimore. – Howard, Morgan State, Coppin State
- Virginia – Virginia State, Virginia Union
- North Carolina – NC A&T, Winston-Salem, Johnson C Smith
- Georgia – Spelman, Morehouse, Clark-Atlanta, Morris Brown
- Alabama – Alabama State, Tuskegee
- Louisiana – Southern University (Baton Rouge), Xavier
- Mississippi – Jackson State, Tougaloo

Tour Meeting information:

Location: Northwest Black Pioneers/Toddler Tech Childcare
12200-59th Ave S. ~inside of Southside Church of Christ (Skyway)
Time: 9:00-11:00 a.m.
Meeting Dates: July 13, 2013-Kickoff, Regular meetings will be held the 2nd & 4th Saturday of each month from July 2013 - March 2014

Tentative Fundraisers/Events and dates

- Roots Family Picnic – Sunday, September 1, 2013
- Fish and Chips Fry, Saturday September 28, 2013
- Pancake Breakfast and Auction – November 9, 2013-Location TBD

For more information call:

Northwest Black Pioneers Office - (206) 772-4590

Note: All Dates, Schools and events/fundraisers are subject to change without notice

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COLLEGE TOUR REGISTRATION FORM

Student Name: _____ F ☐ M ☐ Age _____

Address: _____ City _____ Zip _____

Home Phone: _____ Other Contact Number _____

Parent or Legal Guardian Name (Circle one): _____ Phone: _____

School: _____ Grade: _____ Cumulative GPA _____

Registration packet includes the following: Registration Form, Emergency Form, School Letter of Recommendation, Tour conduct contract, trip itinerary, and one (1) page typed Student Essay. **All forms are due no later than December 14, 2013.**

STUDENT FEES

- Total Trip Cost is \$1,700.00 (4 STUDENT TO A ROOM, 2 BEDS IN EACH ROOM)
- Payment methods: Cash, Check, Money Order, Cashier's Check, and Major Credit Cards
- Non Refundable deposit \$325.00 is required to reserve a spot on the tour
- **Total trip fee must be paid no later than last meeting in December**
- Fee covers Air transportation, lodging and bus transportation
- Fee does **NOT** cover cost of meals and incidentals. All meal, incidentals and spending costs are the responsibility of the student and family
- **CANCELLATION POLICY:**
 - Full refund **excluding \$325 deposit** prior to December 14, 2013
 - Partial refund (50%) prior to January 11, 2014
 - No refund after January 25, 2014

Student _____ Date _____
Signature

Parent _____ Date _____
Signature

Please attach a copy of picture ID and a copy of Insurance Card(s)

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EMERGENCY FORM

Student Name: _____ Birthdate: _____

Parent or Legal Guardian (circle one)

Name: _____ Home Phone: _____

Mother Work Phone: _____ Father's Work Phone: _____

EMERGENCY CONTACTS:

Name: _____ Phone: _____ Relationship: _____

Name: _____ Phone: _____ Relationship: _____

Blood Type: _____ Medication(s): _____

Please circle yes or no for the following section:

Asthma no / yes **Epilepsy** no / yes **Blood Disease** no / yes **Insulin** no / yes

Heart Disease no / yes **Hearing/Vision Impairment** no / yes

Are you **currently under a Physician's Care** ? no / yes If yes, please explain _____

For females, are you pregnant no / yes if yes, travel requires your physicians consent.

Other Medical information (history):

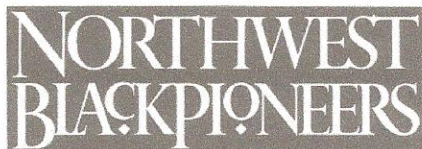
I authorize and hold harmless NWBP staff/volunteers/medical professionals to provide medical care in the event of an emergency for the above named student while participating on the NWBP College Tour.

Parent/Guardian: _____

Signature _____

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SCHOOL LETTER OF RECOMMENDATION

Student Name: _____

Thank you for taking time to complete the following letter of recommendation form for the above named student as part of his/her participation on the Northwest Black Pioneers college tour program. Your completion of this letter will help to ensure that selected students possess the appropriate social skills and maturity level needed for a trip of this nature.

Listed below are attributes that the Northwest Black Pioneers (NWBP) requires students to possess in order to participate in the college tour program. The behavior rating is on a scale of 1-5 with 1 = poor, 3 = average and 5 = excellent. Please circle the response that best fits the student's commonly displayed behavior at school.

- | | | | | | |
|---|-----|---|---|---|---|
| ▪ Personal conduct outside of the classroom | 1 | 2 | 3 | 4 | 5 |
| ▪ Respect for peers | 1 | 2 | 3 | 4 | 5 |
| ▪ Respect for superiors | 1 | 2 | 3 | 4 | 5 |
| ▪ Ability to follow rules/expectations | 1 | 2 | 3 | 4 | 5 |
| ▪ Number of disciplinary actions _____ | N/A | | | | |

Parent/Guardian Authorization:

I hereby give my consent for the release of the above requested information for my child to participate in the NWBP college tour program.

Parent/Guardian: _____

Signature

Form Completed By: _____ Title: _____

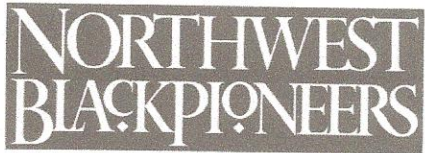
Signature

Date

Phone

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CONDUCT CONTRACT

Respectful conduct and behavior is required at all times on the trip. The expectation is that all participants will follow all tour rules and represent themselves in positive and dignified manner. Following are the basic expectations for all participants. Complete tour rules and expectations are detailed in the tour handbook.

1. CHEERFUL – Positive attitude, have fun and smile
2. INITIATIVE – Be responsible, cooperate, participate, ask questions
3. ORGANIZATION – Be responsible, follow directions
4. RESPECT – For others, respect differences of other people/places
5. CONVERSATIONALIST – Know when to talk, stay involved and participate
6. PATIENCE - Listen, gather information, set an example, be willing to adapt, chill
7. CREATIVE – Be flexible, express yourself, be a good problem solver
8. DEPENDABLE – Responsible (self), trustworthy, follow rules and guideline
9. TRUSTWORTHY – Be reliable, stick to your WORD !
10. RESPECT others feelings, give corrective/positive feedback
11. CURFEW - Honor the 11:00 PM curfew
12. LANGUAGE - Please do not use profanity/No fighting or arguing
13. PAY ATTENTION, STAY FOCUSED AND RESPECT CAMPUS SPEAKERS AND TOUR GUIDES

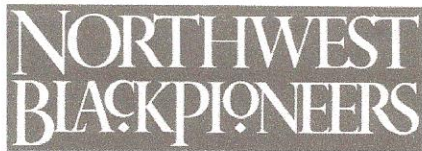
Student _____ Date _____
Signature

Parent/Guardian:

Signature _____

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STUDENT ESSAY

A student essay is required for your participation on the college tour program.

Please complete at minimum a one-page typed essay, double-spaced with 11-point font explaining how your participation on the Northwest Black Pioneer College Tour Program will support your future educational and career goals.

Please sign and date your essay and include your name, grade and school typed at the bottom of your essay. Also include a parent/guardian signature. Essay is due no later than December 13.

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HP Officejet Pro 8500 A910 All-in-One series

Fax Log for
NWBP-Toddler Tech
2067720043
Jun 19 2013 2:38PM

Last Transaction

Date	Time	Type	Station ID	Duration	Pages	Result
				Digital Fax		
Jun 19	2:37PM	Fax Sent	13124532391	0:58 N/A	2	OK